
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

FILED
2017 MAY 3 AM 8 48

CITY OF
OKLAHOMA CITY, OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: May 05, 2017

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
Mick Cornett
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 South May Avenue, Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Sheila Holmes at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Holmes. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: May 05, 2017

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting of April 7, 2017
- B. Approval of the Minutes of the COTPA Joint Transportation and Finance Committee Meeting of April 18, 2017
- C. Approval of the Minutes of the COTPA Parking Committee Meeting on April 25, 2017

V. CONSENT DOCKET

- A. Adoption of Resolution Authorizing the Administrator to Execute and File Application on behalf of the Central Oklahoma Transportation and Parking Authority with the US Department of Transportation to Aid in the Financing of Planning, Capital and/or Assistance Projects Pursuant to 49 U.S.C. Section 5307, 5310, 5339 and Section 70
- B. Approval of Contract Extension for Sole Source Professional Services Agreement with Jenkins RTS, LLC
- C. Approval of Contract with Allen, Gibbs & Houlik, L.C. to Serve as External Auditor
- D. Approval of Agreement between the City of Oklahoma City and Central Oklahoma Transportation and Parking Authority for Parking Services

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Request for Proposal (RFP) for Advertising, Sponsorship & Naming Rights Revenue Compensation Obligation Contract and Authorize the Administrator to Advertise and Release the RFP (COTPARFP2017016)
- B. Approval of Contract with Lettering Express and J&B Graphics for the Production of Bus Stop Signage (COTPA2017017)
- C. Ratification of the Administrator's Actions Approving Addendum No. 1; Approving Final Plans and Bidding Documents; and Awarding Contract to Pillar Contracting, Inc.; Project No. MC-0561, Transit Center Exterior Remodel, 580 North Hudson Avenue, \$275,000; Assigning Standard Testing and Engineering Company as Testing Laboratory, and Approving Contract and Bonds

- D. Resolution Ratifying, Authorizing and Directing the Administrator to Negotiate a Five-Year Agreement with the Top Ranked Proposer, Republic Parking System, for the Operation and Management of the EMBARK Parking System; and Further Authorizing Negotiation with the Second Ranked Proposer, SP Plus, if an Agreement cannot be Negotiated with the Top Ranked Proposer

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period of April 4 through April 25, 2017

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Nine Months ended March 31, 2017

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report**
- B. Streetcar Report**
- C. Long-Range Plan Report
- D. Parking System Program Report
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River Cruises and Spokies Report
- G. Special Services Report**

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT

**verbal reporting will be heard this month