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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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2018 APR -4 PM 2:10

CITY OF  
OKLAHOMA CITY OKLA  
OFFICE OF  
CITY CLERK

**Time: 9:00 a.m.**

**Date: April 06, 2018**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Craig Freeman  
David Greenwell  
Mick Cornett  
Steve Hill, Surrogate Trustee  
James D. Couch, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109**

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It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

## **AGENDA**

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: April 06, 2018**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting Held on March 2, 2018.

**V. CONSENT DOCKET**

- A. Approval of Permanent Easement Between the Central Oklahoma Transportation and Parking Authority and the City of Oklahoma City, South of NE 50th Street and West of I-35.
- B. Approve Contract Renewal for Public Relations & Marketing Services (COTPA 2014022) with Anglin Public Relations. Estimated cost \$100,000 annually, April 30, 2018 through May 1, 2019.
- C. Approve Contract Renewals for Printing Services (COTPA 2016028) with The Oklahoman Media Co., Southwestern Stationery & Bank Supply, and Sermar Printing, Estimated Cost \$50,000 Annually, April 30, 2018 Through May 1, 2019.
- D. Approval of Lease Agreement with Lanier Law Firm, P.C., June 1, 2018 through May 31, 2023.
- E. Resolution of The Central Oklahoma Transportation and Parking Authority Board of Trustees Regarding Amendment of The Central Oklahoma Transportation and Parking Authority Pension Plan and Related Trust (The "Plan") with Respect to the Method by which Contributions to the Central Oklahoma Transportation and Parking Authority Pension Fund (The "Fund") are to be Repaid; Authorization for the Proper Officers to do All Things Necessary and Proper to Keep the Plan in Compliance; Authorization to Deliver an Executed Amendment to BOKF, NA DBA Bank of Oklahoma or Any Successor Custodian Bank; and Authorization to Notify All Employees Covered by the Plan Concerning This Amendment.
- F. Approve Agreement with Oklahoma Natural Gas (ONG) for Installation of 1,250 Feet of 12" Natural Gas Main, 100 Feet of Natural Gas Service Line and One Meter to Serve EMBARK's CNG Fueling Station
- G. Resolution Authorizing the Open Market Purchase of Media Services for Fiscal Year 2018-19, Estimated Cost \$125,000.00, July 1, 2018 through June 30, 2019.
- H. Approval of Interlocal Cooperation Agreement Between the Central Oklahoma Transportation and Parking Authority (COTPA) and The City of Oklahoma City, Term of Five Years from the Day Approved by Oklahoma City Council.

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Approval of Final Plans and Bidding Documents for Project No. MC-0564, EMBARK CNG Fueling Station Facility and Authorize the Administrator to Advertise and Release the Bidding Documents.
- B. Approve Agreement with Token Transit, Inc for Mobile Ticketing and Fare Enforcement Apps with Beacon Technology (COTPARFP2018020) or Adopt Resolution Authorizing the Administrator to Enter into an Agreement with Token Transit, Inc, for Mobile Ticketing and Fare Enforcement Apps with Beacon Technology, Effective through April 5, 2023 with an Estimated Cost of \$249,611.
- C. Resolution Detailing Public Hearing Regarding Changes to the Route 050 Route and Schedule; Addition of Weeknight Service to Route 022; Qualification for Reduced Fare Benefits, Based on Age, will Increase to Age 65 from Age 60; Eliminate the Issuance of Fare Change Cards from Fare Boxes from Fixed-Route Buses; Establish all Existing Fixed-Route Bus Passes as Universal Passes; Establish a Universal Annual Pass; and Establish a Downtown Circulator Fare Schedule.
- D. Resolution Authorizing the Administrator of the Central Oklahoma Transportation and Parking Authority to Provide Subcontractor Approval to Herzog Transit Services, Inc. (COTPA2017004) for the Operation and Maintenance of the Oklahoma City Streetcar System.
- E. Approve Plans and Specifications for Project MB-1343, Santa Fe Parking Garage, 1 Santa Fe Plaza, White Box & Tenant Improvements and Authorize Administrator to Advertise for Bids.

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period March 6 through March 27, 2018.

**VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Eight Months Ended February 28, 2018.

**IX. RECEIVE PROGRAM REPORTS  
( Notes: \*\*Verbal Report to be Given )**

- A. Transit System Report
- B. Streetcar Report\*\*
- C. Long Range Plan Report
- D. Parking System Program Report\*\*
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River Cruises and Spokies Report\*\*

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**