
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

Time: 9:00 a.m.

Date: June 07, 2019

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Kenton Tsoodle
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
Craig Freeman, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: June 07, 2019

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on May 3, 2019
- B. Approval of the Minutes of the Joint Parking and Finance Committee Meeting Held on May 23, 2019
- C. Approval of the Minutes of the Joint Transportation and Finance Committee Meeting Held on June 4, 2019

V. CONSENT DOCKET

- A. Approval of Resolution Adopting the Attached Revision to the COTPA's Complimentary Pass Policy for Public Transportation Services.
- B. Approval of Agreement with SendaRide, Inc. for Senior STEP Grocery Shopping Transportation, Senior Congregate Meal Transportation, Social Service Transportation, Senior Interim Urgent Need and Medical Transportation, and the Share-A-Fare Program, Estimated Cost \$50,000, Retroactive May 3, 2019 through June 30, 2019.
- C. Approval of Agreement with SendaRide, Inc. for the EMBARK Well Senior Wellness Transportation Pilot Program (COTPA2019022), Estimated Cost \$46,400 Annually, Effective July 1, 2019 to June 30, 2020.
- D. Approval of Grant Award Agreement with Areawide Aging Agency of Oklahoma, Inc. for Senior Transportation Services, Estimated Cost \$25,000, Estimated Revenue \$254,972, July 1, 2019 to June 30, 2020.
- E. Approval of Renewal Agreement with Daily Living Centers, Inc. for Senior Day Services Transportation for Individuals with Disabilities and Seniors Participating in Programs Offered by the Daily Living Centers, Estimated Cost \$12,000, Term July 1, 2019 through June 30, 2020.
- F. Approval of Parking Agreement with the City of Oklahoma City for Parking Services, July 1, 2019 through June 30, 2020, Estimated Revenue \$1,000,000.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Request for Approval of Donation Agreement with Hobby Lobby where COTPA Will Receive One Acre of Land Near Hamby Dr. and Reno to Construct a Bus Transit Hub.
- B. Resolution Authorizing the Administrator to Negotiate the Purchase of 1.19 Acres of Undeveloped Land Adjacent to One Acre of Land Being Donated to COTPA for the Construction of a Transit Hub.
- C. Approval of Memorandum of Agreement Between the Oklahoma City Economic Development Trust, and The Central Oklahoma Transportation and Parking Authority, For the Santa Fe Parking Garage Project MB-1343 to Reimburse COTPA \$1,250,000.
- D. Resolution Authorizing the Administrator to Negotiate a Contract with the Recommended Top Ranked Firm, Request for Qualifications (MC-0619), for Engineering Design Services for the Northwest Bus Rapid Transit Project; and Authorizing the Administrator to negotiate a contract with the Recommended Next Ranked Firm, if contract cannot be negotiated with the Top Ranked Firm, estimated cost not to exceed \$1,900,000.
- E. Change Order No.4 for Project No. MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements, \$12,698.00.
- F. Approval of Agreement with the Community Transportation Association of America for the Provision of Transportation Services and Administrative Oversight of the Arnall Family Foundation Transportation Innovation Grant Entitled "Increasing Successful Foster Care Parent-Child Reunifications in Oklahoma County Through Innovative Transportation Delivery", Estimated Cost \$100,000, Estimated Revenue \$100,000, Retroactive April 15, 2019 through April 15, 2020.
- G. Adopt the Central Oklahoma Transportation and Parking Authority Fiscal Year 2020 Operating Budget.
- H. Approval of the COTPA Five-Year Capital Improvement Plan Updated for Fiscal Years 2019-2023.
- I. Approval of 90% Plans and Specifications for Project No. MB-1413, Convention Center Parking Garage and Authorizing the Administrator to Approve Final Plans and Advertise and Release the Bidding Documents. Estimated Cost, \$28,900,000.
- J. Enter into Executive Session on Advice of the Municipal Counselor to Receive Confidential Communications from its Attorney Concerning Settlement of Claim No. BA-19-0098, as Authorized by 25 O.S. (2017 Supp.) § 307 (B)(4), because Disclosure Would Seriously Impair the Ability of the Public Body to Conduct Settlement Discussions in the Public Interest.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period May 7 through May 28, 2019

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Ten Months Ended April 30, 2019

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Streetcar Report**
- C. Long Range Plan Report**
- D. Parking System Report
- E. Marketing, Customer Relations, and Technology Report**
- F. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT