
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2019 OCT 31 AM 8:16

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: November 01, 2019

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Brent Bryant
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
Craig Freeman, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: November 01, 2019

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on October 4, 2019.
- B. Approval of the Minutes of the Transportation Committee Meeting Held on October 18, 2019.
- C. Approval of the Minutes of the COTPA Special Board Meeting Held on October 18, 2019.

V. CONSENT DOCKET

- A. Approval of Amendment to Donation Agreement with Hobby Lobby where COTPA Will Receive One Acre of Land Near Hamby Dr. and Reno to Construct a Bus Transit Hub.
- B. Resolution Authorizing Free Rides On Fixed-Route Bus, Zone 1 ADA Para-Transit, and Streetcar Services for Documented Veterans on Veterans Day Monday, November 11, 2019.
- C. Approval of Sole Source Resolution for Services Agreement with Windcave Inc. for Real Time Payment Processing Solutions for the SkiData Parking Access Revenue and Control System, initial term November 1, 2019 through October 31, 2021, estimated Annual Cost Not to Exceed \$15,000.
- D. Resolution Authorizing the Central Oklahoma Transportation and Parking Authority DBA EMBARK ("COTPA") Administrator, or Designee, to Have Settlement Authority Not to Exceed \$15,000 for Claims of the COTPA'S Family of Services, Which Includes, But Not Limited to Bus, Streetcar, and Ferry, and Authorize the Municipal Counselor, or Designee with Limited authority to Institute Legal Proceedings to Collect Claims of the COTPA which are in the Amount of \$15,000 or Less.
- E. Approval of Amendment No. 1 to the Interlocal Agreement for Provision of Transportation Services with the City of Norman for EMBARK to Provide Fixed Route and Paratransit Bus Service, August 2nd, 2019 through June 30, 2020.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Contract with JRC Property management, LLC (COTPA2020001) for the Installation and Repair of Bus Stop Poles and Signs, Estimated Cost \$85,000 Annually, November 1, 2019 through October 31, 2024 with Two Optional One-Year Renewals.

- B. Approval of Scope of Work (COTPA RFP2020040) for Bus Tire Leasing and Authorize the Administrator to Advertise and Release the Request for Proposal.
- C. Approval of Scope of Work (COTPA RFP2020025) for Pension Legal Services and Authorize the Administrator to Advertise and Release the Request for Proposal, Estimated Cost \$13,000.
- D. Approval of Scope of Work (COTPA RFP2020026) Labor Legal Services and Authorize the Administrator to Advertise and Release the Request for Proposal.
- E. Approval of Contract with Four Nines Technology (COTPARFP2019024) for Consultant Services for Multimodal Transportation Technology, Estimated Cost \$100,000, November 1, 2019 through October 31, 2020..
- F. Approval of Final Plans and Specifications to be Advertised for Bid, MC-0622 Phase 2 Ferry Landing and Terminal Upgrades, Oklahoma River Meridian Landing, Estimated Cost \$400,000.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period of October 1 through October 29, 2019.

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual For the Three Months Ended September 30, 2019.

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report**
- B. Streetcar Report**
- C. Long Range Planning Report
- D. Parking System Report
- E. Marketing, Communications and Technology Report
- F. Oklahoma River and Spokies Report
- G. Community Engagement Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT

