

MINUTES

**CENTRAL OKLAHOMA TRANSPORTATION
AND PARKING AUTHORITY MEETING**

February 05, 2016

TRUSTEES PRESENT: Chris Kauffman, Chairman
Barney Semtner, Vice Chairman
Craig Freeman
Steve Hill
Laura Johnson
James Cooper
David Greenwell

TRUSTEES ABSENT: Kay Bickham

STAFF PRESENT: Jason Ferbrache
Marsha Harrod
Sheila Holmes
Larry Hopper
Jason Long
Kevin Mulcahy
Chip Nolen
Michael Scroggins
Jeanne Smith
Ruvena Snellings
Melisa Rousey

I. CALL TO ORDER

Meeting convened at 9:00 a.m.

II. ITEMS FROM THE CHAIRMAN

- A. Recognition of Retirement of Mary Kay Fox
- B. Recognition of Retirement of William Logan

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Consideration of Approval of Minutes of the COTPA Board Meeting of January 8, 2016

APPROVED. Moved by Cooper, Seconded by Semtner. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.
- B. Consideration of Approval of Minutes of the COTPA Board Parking Committee Meeting of January 22, 2016

APPROVED. Moved by Johnson, Seconded by Freeman. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.
- C. Consideration of Approval of Minutes of the COTPA Board Joint Finance/Transportation Committee Meeting of January 29, 2016

APPROVED. Moved by Freeman, Seconded by Johnson. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

V. CONSENT DOCKET

RATIFIED, APPROVED & RECEIVED. Moved by Johnson, Seconded by Freeman. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- A. Ratify Administrator's Actions, Approval of Lease Agreement with The Professional Basketball Club for Lot "B".
- B. Approval of Addendum to Assumption of Parking Agreement for Santa Fe Depot between MidFirst Bank and Central Oklahoma Transportation and Parking Authority.
- C. Approval of Free Rides on Fixed-Route Bus Service on Earth Day.
- D. Receive Contract and Bonds with Downey Contracting, LLC for Project MB-1308, Tenant Build-Out (Phase 2) for the Arts District Parking Garage, 431 W Main Street.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approve Purchase of 2012 Model Year 40' Diesel Hybrid Propulsion Manufacturer Demo Bus from Nova Bus

APPROVED. Moved by Hill, Seconded by Cooper. AYES: Cooper, Freeman, Greenwell,

Hill, Johnson, Kauffman, Semtner.

- B. Approval of Agreement with Yellow Cab Company of Oklahoma for Senior Congregate Meal Transportation.

APPROVED. Moved by Freeman, Seconded by Cooper. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- C. Approval of Agreement with Yellow Cab Company of Oklahoma for STEP Senior Grocery Shopping Transportation.

APPROVED. Moved by Johnson, Seconded by Cooper. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- D. Approval of Amendment No. 2 with Kimley-Horn and Associates, Inc. for the MAPS/Core to Shore Parking Study.

APPROVED. Moved by Cooper, Seconded by Semtner. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period January 5, 2016 through January 26, 2016

RATIFIED. Moved by Cooper, Seconded by Greenwell. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

VIII. RECEIVE FINANCIAL REPORTS

- A. COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Six Months Ended December 31, 2015

RECEIVED. Moved by Greenwell, Seconded by Cooper. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

IX. RECEIVE PROGRAM REPORTS

RECEIVED. Moved by Johnson, Seconded by Freeman. AYES: Cooper, Freeman, Greenwell, Hill, Johnson, Kauffman, Semtner.

- A. Transit System Report
- B. Long Range Plan Report
- C. Parking System Program Report.
- D. Marketing, Customer Relations, and Technology Report.
- E. Oklahoma River Cruises and Spokies Report

F. Streetcar Report

X. ITEMS FROM TRUSTEES

Trustee Johnson asked Administrator to share status of six CNG bus purchases approved by Transportation Committee on January 29, 2016. This included ratification of administrative action.

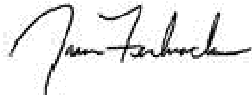
The Administrator will be authorizing staff to issue a purchase order to New Flyer for the purchase of 6 latest year model New Flyer CNG propulsion technology 40' heavy duty transit buses and will present an agenda item to the Board of Trustees on the March agenda for the trust to ratify the Administrator's Action for authorizing the bus purchase.

The Administrator recognized all the dedicated front line staff including operators, cleaning staff, maintenance and entire team that makes COTPA a great organization.

XI. ADJOURNMENT

Meeting adjourned at 10:08 a.m.

Respectfully Submitted,



Jason Ferbrache
Administrator